

SPORTACCORD  
FORUM

# TERMS & CONDITIONS

SPORTACCORD FORUM 2026  
OLYMPIC MUSEUM, LAUSANNE  
MÖVENPICK HOTEL, LAUSANNE



Maison du Sport International  
Avenue de Rhodanie 54, 1007 Lausanne  
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# SPORTACCORD FORUM 2026

## TERMS & CONDITIONS

### 1. DELEGATE

#### 1.1 DELEGATE FEE

Each Umbrella Organisation (ASOIF, WOF, ARISF, AIMS), along with their International Federations and other Sport Organisations, receives two (2) complimentary accreditations for the SportAccord Forum. One (1) additional accreditation may be purchased per organisation for a further delegate, who must be an employee of that organisation.

All delegate passes, whether complimentary or paid, must be for Presidents, Secretary Generals (or equivalent positions such as CEO, COO), employees of Umbrella Organisations, International Federations, and other Sport Organisations, or individuals qualifying under the specific pass categories described above.

Each International Federation may additionally register one (1) delegate from an official partner organisation (an “IF Partner Pass”).

A City Forum Pass provides access to the final day of the SportAccord Forum only and is available to representatives of cities and destinations.

#### 1.2 MEETING ROOMS & FORMAL FUNCTIONS AT THE OFFICIAL SPORTACCORD FORUM VENUE

The meeting rooms and formal functions at the SportAccord Forum 2026 venue are exclusively available for use and organisation by SportAccord and its Official Partners.

#### 1.3 IMPORTANT NOTES

After completing the online registration process, registration (i.e., delegate accreditation, hotel booking) will be confirmed by email.

SportAccord reserves the right to change or cancel registration for the SportAccord Forum 2026 in full or in part (i.e., delegate accreditation, hotel booking). Any changes to the registration will be promptly communicated by email.

All administration fees associated with the cancellation of a registration (i.e., delegate accreditation, hotel booking) will be paid by the Delegate.

#### 1.4 VISA

It is the Delegate’s responsibility to obtain an entry visa for Switzerland. The cancellation policies for the SportAccord Forum 2026 (delegate accreditation and hotel accommodation booking) will still apply even if the visa is not granted.

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### 1.5 PHOTO/VIDEO RELEASE

Registration and attendance at the SportAccord Forum 2026 imply consent to being photographed and video recorded, with permission granted for these photos and videos to be used by SportAccord and its partners for marketing and social media purposes.

### 1.6 CONFERENCE PROGRAMME

The conference programme will be made available on the SportAccord website, with more details added as sessions and speakers are confirmed.

### 1.7 ACCOMPANYING GUEST

If an accompanying guest (e.g. spouse) wishes to participate in the event, please contact [info@sportaccord.sport](mailto:info@sportaccord.sport).

## 2. DELEGATE FEE AND PAYMENT

All delegate fee charges must be paid in full upon completion of registration.

Accommodation charges for any extras (minibar, telephone, laundry) or additional nights should be paid directly at the hotel upon check-out. The hotel will collect credit card details at check-in.

Payment types available:

- Visa
- MasterCard
- American Express

## 3. ACCOMMODATION

### 3.1 COMPLIMENTARY ROOM BOOKING

SportAccord covers two (2) nights of accommodation (single occupancy standard room) for one (1) delegate from each Umbrella Organisation, International Federation, and other Sport Organisation. Any additional costs, such as sharing a room with accompanying guests, are the responsibility of the delegate and must be paid directly to the Official Hotel.

- The complimentary room is available between 5 October 2026 from 3 p.m. (earliest check-in) and 7 October 2026 until 12 p.m. (latest check-out). Early check-in and late check-out requests will be evaluated upon availability. Any related charges will apply to the delegate.
- Any hotel room nights booked outside of this period will be charged to the delegate and must be paid directly to the Official Hotel.
- Complimentary rooms must be booked by 5 August 2026. If not booked by this date, the complimentary room will be released for the respective Organisation.

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- Hotel accommodation Terms and Cancellation Policies also apply to the complimentary room.
- Hotel room rates include breakfast and Wi-Fi/internet.
- Any extras (minibar, telephone, laundry, etc.) will be charged and paid by the delegate upon check-out.

### 3.2 ADDITIONAL ROOM BOOKING (PAYING ROOMS)

The Organisation wishing to book an additional room at their own cost may contact the Official Hotel directly. Paying rooms are subject to availability.

### 3.3 COMPLIMENTARY ROOM CANCELLATION POLICY

If the cancellation is received:

- On or before 5 September 2026: no penalty will be charged.
- After 5 September 2026: 100% of room fees will be due. SportAccord will issue the invoice to the concerned delegate for full payment.
- 'No Show': 100% of room fees will be due.

A name change (to someone else within the organisation) is permitted at no cost and must be communicated to [info@sportaccord.sport](mailto:info@sportaccord.sport).

## 4. CANCELLATION

### 4.1 CANCELLATION BY THE DELEGATE

Individuals wishing to cancel a delegate pass may do so by writing to [info@sportaccord.sport](mailto:info@sportaccord.sport). No refund will be issued upon cancellation. A name change to another eligible person within the same organisation is permitted at no additional cost.

### 4.2 CANCELLATION BY SPORTACCORD

SportAccord reserves the right to make changes to the Event, including to programme content, speakers, timing, or venue layout, and in exceptional circumstances to cancel or postpone the Event entirely. In the event of cancellation or postponement, delegates will be notified as soon as possible. Where a full refund of the delegate fee is due, SportAccord will not be liable for any travel, accommodation, or other costs incurred by delegates.

### 4.3 REFUND POLICY

If a refund is approved by SportAccord, a fee of 3% will be deducted from the refunded amount to cover credit card administration costs.

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### 5. DATA PROTECTION

Delegates are informed that their personal data, including all information requested during event registration that can be used to identify them (such as surname, first name, position, email address, telephone numbers, and photographs), is essential for participation in the event. SportAccord may use facial recognition to expedite the printing of accreditation badges. Delegates will have the option to opt-out and be accredited by other means.

All or some of this personal data may be shared with third parties contracted by SportAccord, including SportAccord's accreditation supplier and other partners.

Any processing of personal data is carried out in strict compliance with applicable data protection laws, including the Swiss Federal Act on Data Protection (FADP), which entered into force on 1 September 2023, and, to the extent applicable, the EU General Data Protection Regulation (GDPR).

Additionally, any processing of personal data will be conducted in accordance with SportAccord's Privacy Notice, which is incorporated into these Terms and Conditions. SportAccord's Privacy Notice is available at: <http://www.sportaccord.sport/privacy-policy>. By registering for and attending the SportAccord Forum, Delegates consent to the Terms and Conditions outlined in SportAccord's Privacy Notice.

### 6. COPYRIGHT AND IMAGE RELEASE

Registration and attendance at the SportAccord Forum 2026 imply consent to the following:

- The ID photo uploaded in the online registration form will be used for the accreditation badge. Please note that the accreditation badge cannot be issued without a photo.
- Being photographed or video recorded, with permission for photos and videos to be used by SportAccord and its partners for marketing and social media purposes.
- The photographs taken and live broadcast programmes produced during the SportAccord Forum shall constitute derivative works belonging exclusively to SportAccord. By attending, the Delegate assigns to SportAccord, without further consideration, all rights, title, and interest worldwide in any photographs, videos, moving pictures, podcasts, broadcasts, and other media related to the SportAccord Forum, along with all other resulting rights.
- SportAccord shall have the exclusive right to produce, exploit, and broadcast on the internet, radio, and television (including, but not limited to, SportAccord TV, [www.sportaccord.sport](http://www.sportaccord.sport), YouTube, LinkedIn, Facebook, and all other digital media) before, during, and after the SportAccord Forum 2026 in any form it deems appropriate. All related rights belong exclusively to SportAccord.

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- Receiving emails from SportAccord regarding the SportAccord Forum and SportAccord in general. Such communications will always include a simple option to refuse or opt out of future communications.
- For editorial purposes only, a selection of photos will be available shortly after each day. The following copyright notice must be included when using the images: ©2026/SportAccord/[Photographer's Name] — all rights reserved.

### 7. SPORTACCORD MEDIA AND SPORTACCORD CONTENT

SportAccord shall provide Delegates with an Event Guide, event programme, and access to the registration platform and SportAccord website in connection with the Forum (hereinafter referred to as "SportAccord's Media" or "its Media"). SportAccord is the owner and publisher of this Media, which it publishes and distributes, except for the content published by Delegates via the online community hosted by SportAccord. This Media is protected, and Delegates shall not use it in any manner whatsoever without prior written agreement from SportAccord.

All texts, videos, images, distinctive signs, data, IT applications and/or functionalities published in SportAccord's Media, except those submitted by Delegates, are the property of SportAccord and/or third parties. Delegates shall not reproduce, modify, delete, distribute, or use this content, in whole or in part, in any manner whatsoever, without the prior written agreement of SportAccord or the respective rights holders.

SportAccord's Media and Content provided by Delegates (i.e. Partners, Speakers, panellist members): The Delegate authorises SportAccord to reproduce and use their content, free of charge and worldwide, for the duration that SportAccord's Media is distributed. The Delegate shall be solely responsible for the information and documents they provide. Furthermore, the Delegate shall ensure that it holds all necessary authorisations and, if not, shall bear responsibility for any claims against SportAccord.

Delegates are reminded that this is an invitation-only event, closed to the public and media. No interviews are permitted during the event without prior written approval from SportAccord. Delegates should use the hashtags #SportAccordForum and #SportAccordForum2026 when sharing content on their own platforms.

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### 8. LIABILITY

SportAccord's maximum aggregate liability for any claim connected with or arising from the Forum, whether in contract, tort, or otherwise, shall be limited to the applicable delegate fee paid to SportAccord. Except as required by law, neither SportAccord nor its affiliates shall be liable for any direct, indirect, special, incidental, or consequential losses arising from the Forum.

The views and opinions expressed by speakers, delegates, exhibitors, or partners are their own and do not necessarily reflect the views of SportAccord.

### 9. SPORTACCORD CONTACT DETAILS

For any inquiries, please contact:

SportAccord  
Maison du Sport International  
Avenue de Rhodanie 54  
1007 Lausanne  
Switzerland  
Tel: +41 21 601 27 30  
Email: [info@sportaccord.sport](mailto:info@sportaccord.sport)  
Website: [www.sportaccord.sport](http://www.sportaccord.sport)  
Swiss VAT Number: CHE-113.462.623

### 10. SUMMARY

Complimentary rooms:

- Must be booked by 5 August 2026. SportAccord cannot guarantee availability after this date.
- Cancellation on or before 5 September 2026: no penalty charged.
- Cancellation after 5 September 2026 or 'No Show': 100% of room fees will be due.
- Name changes are permitted at no cost and must be communicated to [info@sportaccord.sport](mailto:info@sportaccord.sport).

Delegate passes:

- IF Complimentary Pass: 2 per eligible organisation, for Presidents and Secretary Generals (or equivalent). No refund on cancellation; name changes permitted at no cost.
- IF Paying Pass: 1 per organisation, must be an employee of that organisation. No refund on cancellation; name changes permitted at no cost.
- IF Partner Pass: 1 per International Federation, for one official partner of that IF. No refund on cancellation; name changes permitted at no cost.
- City Forum Pass: final day only, for representatives of cities and destinations. No refund on cancellation; name changes permitted at no cost.